

KEITH ORBISON

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COST ACCOUNTANT - INDUSTRIAL & ENGINEERING SECTOR

20+ years of specialized experience managing large accounting departments

PROFESSIONAL EXPERIENCE

Cost Accountant | PLASTIX FABRICATIONS - Philadelphia, PA 2012 to Present

- Run an efficient accounting department in charge of an accounting staff of six for this producer of plastic containers used by the medical and cosmetic industries worldwide.
- Lend an expertise in general business operations and accounting processes to improve cash flow, cash forecasting, fixed asset management, and management of key documentation.
- Reconciled perpetual vs. G/L inventory; prepared detailed inventory reconciliation, taking into consideration both capitalization of variance and inventory reserve calculations.
- Manage the complex allocation of expenditures and financial reporting and reporting packages.
- Perform a deep analysis of margins, costs and inventory controls.
- Coordinate month-end closings focused on GL reporting and reconciliation.
- Project manage variance analysis activities, annual compilations, and external audits.

Cost Accountant | STARLIGHT FABRICATIONS - Philadelphia, PA 2004 to 2012

- Headed the setup of five new cost centers across all U.S. regions.
- Investigated complex cost accounting functions, from review of work orders and inventory transactions to investigation of account variances and analyses of work-in-progress activities.
- Summarized manufacturing variances across purchase prices, work orders, and spending.
- Teamed with Manufacturing and Engineering Departments to ensure the accuracy of BOM.
- Carried out monthly forecasting and analysis of actual vs. budget.
- Monitored inventory cycle count program and conducted periodic cycle count audits.
- Verified the accuracy of GL coding, analyzed actual costs, and prepared periodic reports.

Cost Accountant | PEDDLE & METAL - Denver, CO 2000 to 2004

- Provided costing support during the development process of new products for cars and bikes.
- Tracked annual physical inventory and analyzed costing for new products manufactured onsite that supported decisions to purchases vs. produce products using raw materials.
- Ensure the accurate completion of inventory transactions and monthly closing processes.
- Managed inventory data, tracked procurement of raw materials and finished goods; monitored the reporting of labor allocations; and reconciled sales orders and GL journal entries.

EDUCATION

B.S., Accounting | MOUNTAINS COLLEGE - Denver, CO

COMPUTER SKILLS

MS Word and Excel; Hyperion; ERP; SAP; Oracle Enterprise One